1) Introduction:

Three Nations Dispense Limited referred to in this policy as “we”, “our”, “us” is committed to protecting our user’s privacy and consider the protection of your Personal Data of great importance. This policy aims to achieve this and includes the information collected from:

- Our website that is www.threenations-dispense.co.uk
- Contact enquiries via our website that is www.threenations-dispense.co.uk
- Enquiring about or applying for a job opportunity

2) Who we are:

Three Nations Dispense Limited is a company offering specialist technical outsourcing services to the Drinks Dispense Industry.

Three Nations Dispense Limited registered office and principal trading address is Three Nations Dispense Limited, Unit 6, Lakeside Park, Llantarnam Industrial Estate, Cwmbran, Gwent, United Kingdom, NP44 3XS.

Three Nations Dispense Limited is a company incorporated in England and Wales with registered number: 10981218.

Our registered VAT number is: 278999701.

3) What information do we collect:

We may collect the following personal information about you.

- Your Name (or title)
- Contact information such as your address; your telephone number; your email address
- Business information such as business name; size of your business; contact details
- Any comments/ feedback you submit
- Marketing preferences (whether you opt-in or opt-out).

From our Website:

- Monitor how you interact with our website such as; device type (e.g. mobile, computer, laptop, tablet) operating system; IP Address; access times; and generic location information.

4) Recruitment:
You may submit your curriculum vitae if you are interested in a position at Three Nations Dispense Limited. Information details may include:

- Personal details (name; address; telephone number; email address etc.)
- Education
- Employment history and references
- Salary history
- Any other information deemed relevant.

We will use this information to assess your application and to assist us making recruitment decisions. **Any unsuccessful application will be destroyed within 30 working days** of you being notified that your application has been unsuccessful unless alternative arrangements have been agreed with you.

5) **How do we use Personal Information:**

In order to undertake our business activities, we will use the previous information detailed above for reasons such as:

- Personalisation of content, business information or user experience
- Account set up and administrative management
- Delivering marketing and events communication
- Internal research and development purposes
- Providing our business services
- Meeting audit requirements
- Normal employment purposes.

6) **How long do we keep your Personal Data:**

The General Data Protection Regulation requires us to retain data for no longer than reasonably necessary. Therefore, we only keep your Personal Data for as long as necessary to fulfil this requirement. Once we no longer require such information all Personal Data will be securely destroyed.

7) **Who has Access to your Information:**

We train staff and restrict access to Personal Data. Three Nations Dispense Limited use a range of technologies to protect from loss, misuse, unauthorised access, alteration or deliberate damage.

We do not sell or distribute any of your personal data. We take no liability for loss of any data if a third part gains unauthorised access to any data we hold.

8) **Where and How do we Store your Data:**

All information collected from users of this site is processed by Three Nations Dispense Limited securely in the UK. Three Nations Dispense Limited only keep your information for as long as our legitimate interests require and use it as mentioned within this privacy policy.

9) **Your Rights:**
We will not contact you for marketing purposes by email, or telephone unless you have given consent. We will not pass under any circumstances your details to third parties from this website.

You have the right to and/or request:

- Copies of any Personal Data we have collected from you
- To have any personal information corrected if we hold any inaccuracies
- To erase your Personal Data
- To withdraw your consent to using your Personal Data at any time.

10) Contact Information:

Three Nations Dispense Limited provides the relevant contact details should you wish to make any comment regarding this policy or wish to inform us of a change or correction to your personal information. Please contact the Data Controller on:

Email: privacy@threenations-dispense.co.uk

Post: For Attention of: Data Controller
Three Nations Dispense Limited,
Unit 6 Lakeside Park,
Llantarnam Industrial Estate,
Cwmbran,
Gwent,
United Kingdom,
NP44 3XS.

11) Changes to this Policy:

Any changes to this Policy will be updated as and when necessary. This policy was last updated March 2019.